



New Supervisor Boot Camp

The challenges for new supervisors are many. The first opportunity to lead and manage others sets the stage for future success – for them, the organization, and their direct reports. Yet many supervisors begin this critical responsibility with only an overview of critical organizational rules and policies regarding disciplinary processes, harassment policies, etc., but little in the way of how to be an effective supervisor in terms of how their behaviors and actions when leading and managing others impacts employee performance and morale.

Supervisor Boot Camp provides the leadership and management skills that will lay the foundation for a successful supervisor - which translates into high performing employees. **Supervisor Boot Camp** is an experiential learning program that uses simulations, exercises, activities, assessments, and lots of feedback and coaching to help new supervisors acquire behaviors that will make them successful in this critical role.

Pre-Boot Camp Activities:

- Myers-Briggs Type Inventory
- Supervisor Profile and Assessment

Day One:

- Your Role as a Leader
 - Trust
 - Ethics
 - Walk the Talk
- What Employees Expect
- What Your Manager Expects
- Critical Leadership Behaviors
- Critical Management Skills
- MBTI Interpretation
 - Leadership Style
 - Communication Style
- Emotional Intelligence

Day Two:

- Motivating Others
 - Diversity, Inclusion, Engagement
 - Relationship Building
- Communicating
 - Listening
 - E-mail
 - Team meetings
 - One on one
- Teambuilding
 - Group dynamics
 - Problem Solving and Decision Making

Day Three

- Leading Change
- Performance Management
 - Feedback
 - Coaching
- Conflict Resolution & Mediation

Post Boot Camp

3 WebEx sessions

Sharing Successes and Challenges

Challenge #1

Challenge #2